

Kaiser Permanente Center for Gun Violence Research and Education

Spring 2024 Funding Opportunity

<p>Letter of Intent Submission Deadline</p> <p>Tuesday, November 14, 2023 12:00 PM ET</p>	<p>Terms of the Award Application Instructions</p>
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Available Funding	<p>Category 1: up to five \$60,000 awards across two years</p> <p>Category 2: up to five \$200,000 awards across two years</p> <p>Category 3: up to two \$600,000 awards across three years</p>
Grant Start Date	Monday, April 1, 2024
Eligible Applicants	<ul style="list-style-type: none"> • Individual researchers • Non-profit 501(c)3 organizations, including community-based organizations, academic institutions, quasi-governmental organizations and hospitals • Groups with a 501(c)3 fiscal sponsor • State and local government agencies within the U.S.
Eligible Activities	<p>Projects that:</p> <ul style="list-style-type: none"> • Advance evidence for effective, health-focused and/or clinical strategies that reduce community gun violence and firearm suicide • Educate targeted stakeholders about health approaches to violence • Leverage communications to expand knowledge about health-focused approaches to violence
Letter of Intent Deadline	Tuesday, November 14, 2023, at 12:00 PM ET
Contacts	info@thehavi.org
Website	kpcenterforgunviolenceresearch.org

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About the Kaiser Permanente Center for Gun Violence Research and Education

In 2023, Kaiser Permanente invested a landmark \$25 million over 5 years to fund the Center for Gun Violence Research and Education. Kaiser Permanente is collaborating with the Health Alliance for Violence Intervention (HAVI) to coordinate the Center's efforts to innovate and scale effective community-led solutions to gun violence that emphasize racial equity. The Kaiser Permanente Center for Gun Violence Research and Education is pursuing a world free of gun violence, where impacted communities drive the meaningful change needed for a healthy and safe society.

The Center endeavors to transform the gun violence research and education field. We change narratives about the value and impact of actionable, health-focused solutions by:

- partnering with communities disproportionately impacted by gun violence;
- uniting rigorous scientific discovery with community-led approaches; and
- funding research and education initiatives that center racial equity for the advancement of clinical care delivery and other preventative strategies.

Click [here](#) for additional information on the Kaiser Permanente Center for Gun Violence Research and Education.

Purpose of funding

Firearm injury and mortality is a public health crisis in the U.S. In 2022 alone, over 44,000 people lost their lives due to guns.ⁱ The burden of gun violence and its impact disproportionately affects communities of color. For instance, Non-Hispanic Black Americans are 10 times more likely to die by firearm homicide than Non-Hispanic white Americans.ⁱⁱ Firearm-related injury is the leading cause of death among children and adolescents and is similarly distributed inequitably. Black children have the highest firearm death rate, compared to all other children, and this rate has risen in recent years.ⁱⁱⁱ These inequities can be explained in part by structural racism and systemic disinvestment in the social determinants of health in communities of color.^{iv,v} Like gun violence, firearm-related suicide is an urgent concern and, in 2022, accounted for 56% of firearm deaths.^{vi} Concerningly, inequities are rising: 2022 also marks the first time the suicide rate for Black youth surpassed that of white youth.^{vii}

This public health crisis may persist, but it is also preventable. There is an urgent need for better solutions to prevent community gun violence and firearm suicide and minimize the indelible impact it has on all communities and especially communities of color. There is also an urgent need for evidence on what works and for communities to play a more prominent role in leading and producing this knowledge.

The Center seeks to meet these needs by broadening the field of gun violence research to include more researchers and organizations that work closely with communities affected by gun violence. The Spring 2024 Funding Opportunity aims to invest in efforts that advance evidence for interventions that reduce the incidence and impact of community gun violence and firearm suicide and promote well-being and healing where it is needed most.

What will the funding support?

The Center’s **Spring 2024 Funding Opportunity** seeks to support individuals, institutions, and organizations that intend to engage or are already engaged in research on gun violence prevention. The call is open to applicants at varying stages of the research continuum, including those who seek to:

- build capacity within their communities and/or staff to conduct research
- enhance and expand existing research currently underway, including program enhancements
- conduct publishable research studies

The Center’s Spring 2024 Funding Opportunity will also support projects which educate and change narratives regarding gun violence, focused on the public health approach. It is expected that central to all proposed initiatives are efforts to meaningfully imbed community engagement.

Funding opportunities

The Kaiser Permanente Center for Gun Violence Research and Education will provide funding for the following 3 opportunities (Table 1):

Table 1. Funding Opportunities

Funding Opportunity	Goal of the Opportunity	Examples of Activities Supported
<p>Category 1 \$60,000/2 years (or \$30,000/year for 2 years)</p>	<p>Goal: Build the capacity of organizations and individuals involved in gun violence prevention to engage in research activities.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Building community engagement research practice <input type="checkbox"/> Early-stage research exploration/research plan development <input type="checkbox"/> Partnership building between academic institutions and community-based organizations <input type="checkbox"/> Research capacity building opportunities
<p>Category 2 \$200,000/2 years (or \$100,000/year for 2 years)</p>	<p>Goal: Expand evidence-based interventions, clinical care models, educational initiatives, or communications projects alongside enhanced research capabilities.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Building research infrastructure alongside program expansion (e.g., hire a program evaluator) <input type="checkbox"/> Conducting rigorous needs, process, and/or implementation assessments <input type="checkbox"/> Accelerating new or existing education/narrative change initiatives

<p style="text-align: center;">Category 3 \$600,000/3 years (or \$200,000/year for 3 years)</p>	<p>Goal: Advance publishable research that will shift and inform how the field understands and approaches gun violence prevention and intervention</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Executing investigator-initiated research and dissemination strategies <input type="checkbox"/> Conducting rigorous outcome, impact, or cost-effectiveness studies
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Who is eligible to apply?

- Individual researchers
- Non-profit 501(c)3 organizations, including community-based organizations, academic institutions and hospitals, groups with a 501(c)3 fiscal sponsor
- Quasi-governmental organizations
- State and local government agencies within the U.S.

This funding opportunity will prioritize funding support to organizations led by or meaningfully serving communities disproportionately impacted by gun violence, with a specific emphasis on communities of color. Proposals may focus on geographic or population-based communities at the local, regional, or statewide levels.

This opportunity seeks to support individual researchers promoting equity, community-based organizations, advocacy organizations, faith-based institutions, neighborhood committees, state and local government agencies, academic institutions, hospitals including safety net institutions, and non-profit research organizations. Proposals from applicants engaged in new or established partnerships are welcome to apply. Proposals should clearly articulate how the project is striving toward community engagement.

Priority will be given to initiatives that:

- work with communities historically excluded from conducting research activities;
- work directly within communities and/or led by individuals most impacted by gun violence;
- demonstrate how an impacted community is engaged in the leadership, design, implementation and/or evaluation of the project.

Collaborations

While not required for funding consideration, we encourage new or continuing collaborations. For example, small community-based organizations may benefit from partnering with established researchers in order to pursue research and evaluation projects. Applicants are not required to have existing funding for collaboration efforts to be eligible for these awards. Proposals that include collaborative projects should delineate the roles of each member of the project team.

In the event that a collaborative project of two or more partners is awarded, the contract will rest upon a single individual, organization and/or institution (designated in the application). This contract designee will be responsible for satisfying the administration, performance, and reporting requirements of the grant. Other collaborating organizations may be sub-contracted by the lead

institution and each sub-contractor must designate a lead contact responsible for grant activities specified in the contract.

Application process

How to apply

During this initial proposal stage, we request the submission of a Letter of Intent (LOI) — a 2-page summary of the proposed work. These LOIs will be evaluated and a subset of applicants will be invited to submit a full, detailed proposal for funding consideration. Please review the following guidelines and instructions for additional details on the submission requirements.

All application information must be submitted online, including the LOI and other materials that must be uploaded as a PDF.

Submit your application and associated materials through the online application portal. To access the portal, visit the "Funding Opportunities" page at www.kpcenterforgunviolenceresearch.org.

For technical and logistical questions related to accessing the online application submission portal, or if your organization encounters any barriers to submitting your proposal through the portal, please click the "Contact Us" button inside of the application portal.

Proposal writing tips

Characteristics of a well-written proposal include the following:

- The proposal reflects the goals of the project. Make sure to review the criteria for this request for proposals.
- The background outlines why the proposed questions are important to answer, and the proposed approach is promising. Make sure to tell the story and *sell* the proposed work;
- The language should be understandable to a general audience. When scientific or academic jargon must be used, make sure that it is clearly explained and complex technical points are presented in context.
- Personnel and roles included in the project are clearly described and justified. Make sure that the composition and oversight of the team are reflective of the project goals.
- Include a reasonable timeline with achievable goals and objectives.
- Carefully copy edit and proofread the application prior to submission.

Application instructions

Deadline for Letter of Intent: **November 14, 2023, 12:00pm EST**

Full Proposal Submission by Invitation Only

Getting started

Login: Please select the award program that best meets your project needs and use the appropriate log-in link:

Begin a new Spring 2024 Funding Opportunity application:

- Category 1: <https://us.grantrequest.com/application.aspx?sid=738&fid=35375>
- Category 2: <https://us.grantrequest.com/application.aspx?sid=738&fid=35377>
- Category 3: <https://us.grantrequest.com/application.aspx?sid=738&fid=35378>

Return to a saved application:

https://www.grantrequest.com/SID_738?SA=AM

Navigating the application portal

To begin, click the application link for the funding stream you are applying to and create your account if you do not already have one. Once you log in, answer the eligibility questions to move on to the next stage of the proposal.

Online Application Form:

The following sections must be completed for online submission:

- Lead Organization/Individual Information:**
 - Lead Organization/Individual Name
 - Fiscal Sponsor (if applicable)
 - Tax ID of Lead Organization or Fiscal Sponsor (if applicable)
 - Highest Ranking Official Contact Information
- Project Information**
 - Project Title
 - Geographic Area Served
- Collaborators (if applicable)**
 - Organization/Individual Name
- PDF Attachment (See details below)**

PDF ATTACHMENT

Items A-E must be combined into ONE PDF for upload to the online application:

- The documents and forms listed below must be combined and converted into ONE PDF file for upload.
- Name the document using the name of the **lead** individual for the proposal and follow the naming format — LastName.FirstName.pdf (for example: Smith.Jane.pdf)

Include all items in the following order:

- a) **Application Cover Page (Template Provided):** The cover page is the first page of the application.
- b) **IRS 501(c)(3) Determination Letter:** Proof of your organization's tax-exempt status.
- c) **Letter of Intent (maximum of 2 pages, excluding references):** This includes all pictures, figures, tables, and images. The required font size for text in this section is Arial 11 with single spacing within paragraphs, double spacing between paragraphs, and one-inch margins on all four sides. Figures, legends, and tables may use a 9-10 point type. At the top of each page, include the lead contact's full name.

LOI sections are listed below. Please keep in mind that these sections should be brief to fit within the **2-page limit** (*approximate length for each section may be used for guidance*):

- i. **Background and Significance** (*up to 1/2 page*) –
 - a. What is the big question or problem you are trying to address?
 - b. What are you interested in learning or researching, and how will this advance effective strategies that reduce and/or prevent gun violence or firearm suicide? Include any background data, relevant literature, etc.
 - c. Describe the community in which you will be working.

- ii. **Goals** (*up to ¼ page*) –
 - a. As a response to the problem you described, what are the goals of the project?

- iii. **Project Activities and/or Research Design (if applicable)** (*up to 1 page*) –
 - a. Describe the major activities of the initiative and how they align with your stated aims
 - b. For Research Proposals: Broadly describe the research design and methods
 - c. Describe how your organization will authentically engage and collaborate with the community in the completion of this work
 - d. Describe how partners and/or key team members will contribute to the proposed initiative and why these people/organizations are best suited to lead this work
 - e. State the amount of funds requested for this work

- iv. **Potential Impact** (*up to ¼ page*) –
 - a. Describe the impact of completing this work in relation to the need or problem.
 - b. How will this work benefit the community?
 - c. How will this work lead toward action in the near term?
 - d. How will this work advance health equity and racial justice?
 - e. How will this work enhance knowledge regarding effective gun violence prevention and mitigation strategies across sectors?

- v. **References** - May be in 9-10-point font. We do not require a specific citation format. (*references are excluded from the page limit*)

- d) Organizational Profile (template provided)** (*in 1 page include*) –
 - i. Description of your organization’s project team, the expertise or skillset brought to the project, experience in advancing racial and health equity, and experience in performing proposed work.
 - ii. How are the identities and/or lived experience* of project team members from your organization supportive and/or reflective of the community/population impacted by your proposal?
*Lived experience encompasses the personal experiences and choices of a given person, and the resulting knowledge that they gain.
 - iii. Your organization’s current efforts and/or plan to incorporate equity within organizational policies and practices?

- e) Resume or CV:** Please include an organizational profile for the primary contact organization. Please also include the primary contact resume or CV, no longer than 4-pages in length.

Additional information

Appropriate use of funds

No detailed budget is required for submission. However, to guide project planning, we offer guidance about the appropriate use of grant funds.

The Center is committed to supporting organizations that have been historically excluded from research and the work needed to plan, expand, and deepen the understanding of the impact of gun violence prevention programs and interventions. As such, funding is flexible and may support a wide range of activities.

Below is a list of allowable activities:

- 1) **Capacity building** – Strengthening the organization’s or team’s skills, knowledge, and processes so that they may meet and achieve their goals (e.g., building health equity skills, meaningfully engaging communities, planning community-based participatory research, mapping stakeholders, developing a plan to gather evidence to inform practice, reaching consensus about what success means, drafting a funding and sustainability plan, etc.).
- 2) **Technical assistance** – Support for consulting costs and activities to guide “in-house” staff build research or education expertise. These activities include but are not limited to strategic planning, grant writing, marketing, etc.
- 3) **Infrastructure** – Operating expenses needed to complete the project (e.g., data management systems, data infrastructure, office supplies, equipment less than \$10,000, copying and printing, postage and delivery, program advertising, staff travel, training, and educational supplies, staff training, etc.).
- 4) **Program support** – Personnel (including taxes and fringe benefits), supplies, travel, training, and stipends needed for the continuation of an existing program. *Stipends for community members should be appropriate for their engagement in the project and reflective of a living wage.
- 5) **Meeting and planning support** – Costs associated with convening stakeholders and partners for workshops, planning meetings, and strategic planning, including meals, stipends, materials, venue rentals, and travel support.
- 6) **Partnerships** – mobilize partnerships and authentically engage communities.
- 7) **Needs assessments** – Support to gather basic evidence to help establish later research questions of interest.
- 8) **Research and evaluation** – Personnel (including taxes and fringe benefits), supplies, travel, stipends needed for completion of research activities, and Human Subjects Protection/Institutional Review Board costs.
- 9) **Dissemination** – Publications costs, as well as those necessary to participate in community events, symposiums, and conferences.
- 10) **Indirect/overhead costs** – Only 15% of the total project costs are allowed to be used toward indirect/overhead costs (those expenses that exist beyond those needed to complete the proposed project, e.g., rent, administrative support, telephone/fax/internet, etc.). For subcontracts, indirect/overhead costs may not exceed 15% of direct costs.

The following activities are *not* supported by this funding opportunity:

- 1) **Capital expenditures** – Anything that is for maintenance of existing assets not related to the project such as building structural repairs, vehicle purchases or repairs, upgrading systems.
- 2) **Scholarships** – Please note: this is different from paying for coursework that may be related to the project.
- 3) **Lobbying and/or political activities.**

Project key personnel

Roles of the primary contact, co-Investigators, and collaborators should be delineated in the Letter of Intent.

- Primary contact of applicant organization – One contact must be identified as the lead or administrative contact of the award, who will be responsible for all grant reporting and fiscal management.
- Co-investigators and collaborators – A co-investigator or collaborator should contribute significantly to the project. Funds should be distributed to co-investigators/collaborators in proportion to the effort provided towards the completion of the project. Information regarding involvement in the project should be included in the initial proposal.

Review process and guidelines

A panel consisting of individuals with lived experience and expertise in gun violence prevention across multiple sectors will review the proposals based on the criteria listed below. Reviewers will discuss proposals and elevate those that best align with the goals of this funding opportunity. A subset of submitted LOI applications will move forward to the full proposal stage. All applicants will receive feedback from reviewers on their LOIs to improve upon their proposal for the full proposal stage submission or application toward other funding opportunities.

All completed applications will be assessed by a review panel based on the review criteria described below.

Domain (Each Domain will be scored on a 1-5 Scale)	Criteria
Advancing Violence Prevention and Mitigating Harm	<p><u>The proposal describes:</u></p> <ul style="list-style-type: none"> ➤ The community(ies) affected, and how the project addresses a significant need in gun violence prevention and mitigation. The reasoning and rationale for the work is logical. ➤ How the proposal is unique, underfunded, and not duplicative of other efforts. ➤ How racial equity and health equity are advanced by proposed activities. ➤ How the completion of the proposed activities will enhance the capacity of the lead organization, partner organizations, and community in research and evaluation.

<p>Community Engagement</p>	<p><u>The proposal describes:</u></p> <ul style="list-style-type: none"> ➤ How the impacted community is involved in the leadership, design, implementation/completion, and dissemination of findings of the project. ➤ How the project team is reflective of and supports the lived experience of the community impacted by the work. ➤ How the proposed project goals and activities build toward community empowerment.
<p>Research Education</p>	<p><u>Building research capacity (for category 1):</u></p> <ul style="list-style-type: none"> ➤ The project outlines existing gaps in knowledge about research. ➤ The project team explains how the described activities will help the organization build capacity and enhance future research plans. ➤ The work will advance the understanding of community regarding the importance of research in advancing gun violence interventions. <p><u>Advancing evidence-based practice and accelerating new directions (For Categories 2 & 3):</u></p> <ul style="list-style-type: none"> ➤ The research methods are appropriate to address the problem statement. ➤ Research shows inclusion and engagement of population directly affected by research, and is accessible to the constituents (compensated, provided opportunities for leadership, engaged). ➤ The work will advance the understanding of community regarding the importance of research in advancing gun violence interventions.
<p>Alignment of Project Activities with Project Goals</p>	<p><u>The proposal describes:</u></p> <ul style="list-style-type: none"> ➤ How the project activities will help the organization reach their intended project objectives and goals. ➤ Roles and responsibilities of all project team members, and how each partner would help achieve the goals of the proposed work. ➤ How the community’s capacity and skills to conduct gun violence research will be strengthened. ➤ How any requests for learnings, new hires, technical assistance will advance the proposed work.

Please note that some criteria relate to your existing program and others to what is proposed in the grant proposal.

ⁱ Gun Violence Archive (2022); Goldstick, J. E., Cunningham, R. M., & Carter, P. M. (2022). Current Causes of Death in Children and Adolescents in the United States. *The New England journal of medicine*, 386(20), 1955–1956. <https://doi.org/10.1056/NEJMc2201761>.

ⁱⁱ Edmund M. Gun Violence Disproportionately and Overwhelmingly Hurts Communities of Color 2022 [Available from: <https://www.americanprogress.org/article/gun-violence-disproportionately-and-overwhelmingly-hurts-communities-of-color/>]

ⁱⁱⁱ <https://publications.aap.org/pediatrics/article/152/3/e2023061296/193711/Trends-and-Disparities-in-Firearm-Deaths-Among?autologincheck=redirected>

^{iv} Edmund M. Gun Violence Disproportionately and Overwhelmingly Hurts Communities of Color 2022 [Available from: <https://www.americanprogress.org/article/gun-violence-disproportionately-and-overwhelmingly-hurts-communities-of-color/>].

^v Impact of Gun Violence on Black Americans: Everytown for Gun Safety; 2023 [Available from: <https://www.everytown.org/issues/gun-violence-black-americans/>].

^{vi} <https://publichealth.jhu.edu/2023/cdc-provisional-data-gun-suicides-reach-all-time-high-in-2022-gun-homicides-down-slightly-from-2021>

^{vii} <https://publichealth.jhu.edu/2023/cdc-provisional-data-gun-suicides-reach-all-time-high-in-2022-gun-homicides-down-slightly-from-2021>